



**Town of Port Deposit
Development Review
and
Permit Fee Schedule**

Town of Port Deposit
64 South Main Street
Port Deposit, MD 21904
townhall@portdeposit.org
410.378.2121
Fax: 410.378.9104

Zoning Certificates

Construction Authorization	\$35	Fence Permit	\$15
Sign or Graphic Display Permit	\$15	Historic Area Commission	\$20

Board of Appeals Applications

Appeals	\$1000	Special Exception (with site plan)	\$300
Special Exception (without site plan)	\$200	Variance	\$200

Flood Plain Review Fee (For a plan that involves flood plains anywhere on the tract.)

Tracts 10 Acres Or Less	\$200	Tracts Greater Than 10 Acres	\$500
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Reclassification

Rezoning Application	\$300
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Annexation

All Expenses paid by Petitioner(s)

Land Development Plan Review

Concept, Sketch Review or General Development Plan Review	\$700
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Subdivision Review

Minor Subdivision (three (3) lots or less with no public improvements)	\$560
Major Subdivision (more than three (3) with or without improvements and any subdivision involving public improvements)	See Table 1

TABLE 1 – SUBDIVISION REVIEW FEES

Project Description	Minimum Plus	Per Unit	Maximum	Staff Hours
Minor Subdivision	\$1120	N/A	1120	16
Major Subdivision	\$1120	\$100	N/A	N/A

**TABLE 2 – SITE PLAN REVIEW FEES
Residential**

Project Description	Minimum Plus	Per Unit	Maximum	Staff Hours
First Five Units	\$1120	N/A	\$1120	16
Second Five Units	\$2000	N/A	\$2100	30
Eleven or More Units	\$2000	75	N/A	N/A

**TABLE 3 – SITE PLAN REVIEW FEES
Non-Residential**

Project Description	Minimum Plus	Per Unit	Maximum	Staff Hours
First 10,000 Square Feet	\$2100	N/A	\$2100	30
Each Additional 10,000 Square Feet	\$2100	\$50	N/A	N/A

NOTES:

1. Charges for Town Staff in excess of the hours shown in Tables 1-3 are billed at the rate of \$70 per hour.
2. Services provided by private consultants and legal council will be charged to the Applicant/Developer at the full cost plus 30%.
3. Declaration of Land Restriction filing fees are \$90. As-Built Engineering Review Fees vary.
4. Major amendments to subdivision and site plans shall be treated as new applications. Major amendments are revisions that result in additional lots, units, square footage, major realignment or relocation of streets or parking areas, and/or substantially impact any plans for utilities or storm water management. Minor amendments shall pay a \$500 application fee.
5. All required fees and additional expenses must be paid before application for site plan or subdivision approval will be considered by Staff, The Planning Commission, Board of Appeals or Mayor and Council.
6. Upon recommendation of the Town Administrator and approval by the Mayor and Council, fees determined to be significantly in excess of the cost to provide the Town's development review services may be waived in part or in whole.