

TOWN OF PORT DEPOSIT

FY 2022 BUDGET

GENERAL FUND

FINAL - DRAFT 6

Page 1

SUMMARY

	FY 2021 BUDGET	FY 2022 BUDGET	INCREASE (DECREASE) FY 2022 BUDGET VS FY 2021 BUDGET
REVENUE:			
Taxes - Local	465,625	482,550	16,925
Intergovernmental - County	18,833	19,275	442
Intergovernmental - State	25,766	24,877	(889)
Permits and Fees	109,110	109,060	(50)
Other	<u>4,050</u>	<u>1,800</u>	(2,250)
Total Revenue	<u>623,384</u>	<u>637,562</u>	<u>14,178</u>

EXPENSE:

Administration	296,120	324,015	27,895
Public Works	181,225	183,087	1,862
Public Safety	132,605	117,655	(14,950)
Parks and Recreation	3,709	3,240	(469)
Visitors Center	8,500	8,505	5
Comfort Station	1,225	<u>1,060</u>	(165)
Total Expense	<u>623,384</u>	<u>637,562</u>	<u>14,178</u>
Revenue Over Expense	<u>0</u>	<u>0</u>	(0)

TOWN OF PORT DEPOSIT
FY 2022 BUDGET

Page 2

GENERAL FUND
FINAL - DRAFT 6

REVENUE BY CLASSIFICATION

GL	Title	FY 2021 BUDGET	FY 2022 BUDGET	INCREASE (DECREASE) FY 2022 BUDGET VS FY 2021 BUDGET
	Taxes - Local			
4000	Utility Tax	58,750	59,500	750
4010	Real Property Tax	334,700	341,800	7,100
4040	Local Income Tax	71,275	79,850	8,575
4100	Admissions and Amusements			0
4105	Business License	900	1,400	500
	Total Local	465,625	482,550	16,925
	Intergovernmental - County			
4050	County Bank Shares Tax	344	344	0
4110	County Tax Differential Rebate	16,968	17,410	442
4220	County Refuse Rebate	1,521	1,521	0
4230	Covid Expense Reimbursement			0
	Total County	18,833	19,275	442
	Intergovernmental - State			
4120	Highway User Revenue	17,086	15,866	(1,220)
4375	Grant Revenue - DNR - Dock Repair			0
4400	Grant Revenue - DNR - Critical Area	2,000	2,000	0
4402	Grant Revenue - DNR - Sanitary Ser	430	450	20
4404	Grant Revenue - GOCCP - Police	6,250	6,561	311
	Total State	25,766	24,877	(889)

TOWN OF PORT DEPOSIT

FY 2022 BUDGET

Page 2A

GENERAL FUND

FINAL - DRAFT 6

REVENUE BY CLASSIFICATION - continued

GL	Title	FY 2021 BUDGET	FY 2022 BUDGET	INCREASE (DECREASE) FY 2022 BUDGET VS FY 2021 BUDGET
	Permits and Fees			
4115	Franchise Tax	6,625	6,775	150
4135	Planning and Zoning	800	600	(200)
4200	Boat Trailer Permit - Daily	18,800	18,800	0
4202	Boat Trailer Permit - Annual	11,350	11,350	0
4235	Fines and Penalties	2,000	2,000	0
4275	Trash Collection - Residential	69,535	69,535	0
	Total Permits and Fees	109,110	109,060	(50)
	Other			
4155	Donations - Visitors Center	0		0
4158	Donations - Restricted	0		0
4165	Development Exp Agree - Dep	0		0
4170	Dev Exp Agree - Wst Wtr - Dep	0		0
4175	Concept, Planning Wst Wtr	0		0
4180	Dev Exp-Relocation of Trailers - Bainbridge	0		0
4185	Cecil County Tourism - Winter Lts	0		0
4190	Devel Exp Agree-Bainbridge - MRP	0		0
4255	Rent on Town Property	1,800	1,800	0
4260	Special Events	2,250		(2,250)
--	LGIT - Training Grant	0		0
4800	Interest	0		0
	Total Other	4,050	1,800	(2,250)
	Total Revenue	623,384	637,562	14,178

FY 2022 BUDGET

GENERAL FUND

FINAL - DRAFT 6

EXPENSE SUMMARY

GL	Activity Code	Title	FY 2021 BUDGET	FY 2022 BUDGET	INCREASE (DECREASE) FY 2022 BUDGET VS FY 2021 BUDGET
5000		Salaries	257,100	266,510	9,410
5020		Employer Payroll Tax	18,300	20,910	2,610
5030		Workers Compensation	9,750	7,530	(2,220)
5050		Health Insurance	33,450	36,500	3,050
5060		Life Insurance	950	1,110	160
5080		Pension Expense	0	0	0
5100		Advertisement	2,000	2,300	300
5110		Bank Fees	425	140	(285)
5114		Boat Launch Supplies	1,025	790	(235)
5150		Contingency	0	2,834	2,834
5170		Contributions	500	500	0
5195		Discretionary - Mayor	2,000	2,000	0
5197		Document Storage	900	900	0
5200		Dues and Subscriptions	1,625	1,525	(100)
5205		Election	1,500	0	(1,500)
5210		Equipment	5,100	3,125	(1,975)
5221		Insurance - Bond	2,835	2,835	0
5224		Insurance - LGIT	12,625	12,410	(215)
5224		Insurance - LGIT - add liability	650	560	(90)
5230		Interest	0	3,340	3,340
5240		Lease - Parking	1,125	960	(165)
5260		Maintenance General	15,234	15,066	(168)
5270		Materials and Supplies	100	100	0
5280		Office Supplies	3,300	3,050	(250)
5290		Postage and Delivery	1,200	750	(450)
5310	100005	Professional Fees - Sheriff	75,000	60,550	(14,450)
5310	100010	Professional Fees - Legal	17,350	26,000	8,650
5310	100015	Professional Fees - Accounting	7,650	7,960	310
5310	100020	Professional Fees - IT	2,800	2,805	5
5310	100025	Professional Fees - Housekeeping	1,025	1,020	(5)
5310	100030	Professional Fees - Payroll	1,700	1,690	(10)
5310		Professional Fees - Comp. Rezone	0	0	0

TOWN OF PORT DEPOSIT

FY 2022 BUDGET

GENERAL FUND

FINAL - DRAFT 6

Page 3A

EXPENSE SUMMARY - continued

GL	Activity Code	Title	FY 2021 BUDGET	FY 2022 BUDGET	INCREASE (DECREASE) FY 2022 BUDGET VS FY 2021 BUDGET
5310	100085	Professional Fees - Dev Exp - Bain	0	0	0
5310	100125	Professional Fees - Dev Exp-Relocation of Trailers - Bainbridge	0	0	0
5310	100135	Professional Fees - Dev Exp - Bainbridge - MRP	0	0	0
5310	101040	Professional Fees - Engineering	0	10,000	10,000
5310	101055	Professional Fees - Dev Exp Wstwtr	0	0	0
5310	101060	Professional Fees - Concept Wstwtr	0	0	0
5325		Radio Communication Fee	0	0	0
5332		Security	2,730	3,690	960
5335		Special Events	3,685	310	(3,375)
5340		Tax Credit - Volunteer Firemen	800	800	0
5350		Telephone and Internet	4,950	5,200	250
5360		Telephone Cellular	3,200	3,200	0
5365		Training and Travel	1,500	1,300	(200)
5380		Trash Removal - Residential	66,125	64,512	(1,613)
5385		Tree Service	0	0	0
5400		Uniform	2,100	2,075	(25)
5410	100060	Utilities - Electric	30,400	30,750	350
5410	100065	Utilities - Fuel Oil & Service	3,900	3,800	(100)
5410	100070	Utilities - Propane	2,650	2,350	(300)
5410	100075	Utilities - Sewer	2,750	2,750	0
5420		Vehicle - Fuel	3,400	3,100	(300)
5430		Vehicle - Maintenance and Repair	2,700	2,700	0
5500		Fire Department Appropriation	15,000	15,000	0
5510		Web Site	275	255	(20)
		Total	623,384	637,562	14,178

TOWN OF PORT DEPOSIT

FY 2022 BUDGET

GENERAL FUND

FINAL - DRAFT 6

Page 4

EXPENSES BY DEPARTMENT

ADMINISTRATION Dept 100

GL	Activity Code	Title	FY 2021 BUDGET	FY 2022 BUDGET	INCREASE (DECREASE) FY 2022 BUDGET VS FY 2021 BUDGET
5000		Salaries	173,700	180,380	6,680
5020		Employer Payroll Tax	12,050	14,130	2,080
5030		Workers Compensation	4,350	3,770	(580)
5050		Health Insurance	23,100	25,740	2,640
5060		Life Insurance	500	560	60
5080		Pension Expense			0
5100		Advertisement	2,000	2,300	300
5110		Bank Fees	425	140	(285)
5150		Contingency		2,834	2,834
5170		Contributions - Neigh. Youth Panel			0
5195		Discretionary - Mayor	2,000	2,000	0
5197		Document Storage	900	900	0
5200		Dues and Subscriptions	1,500	1,400	(100)
5205		Election	1,500		(1,500)
5210		Equipment	5,100	3,125	(1,975)
5221		Insurance - Bond	2,835	2,835	0
5224		Insurance - LGIT	12,625	12,410	(215)
5230		Interest		3,340	3,340
5240		Lease - Parking	1,125	960	(165)
5260		Maintenance General	1,100	1,056	(44)
5280		Office Supplies	3,000	2,750	(250)
5290		Postage and Delivery	1,200	750	(450)
5310	100010	Professional Fees - Legal	17,350	26,000	8,650
5310	100015	Professional Fees - Accounting	7,650	7,960	310
5310	100020	Professional Fees - IT	2,000	2,000	0
5310	100025	Professional Fees - Housekeeping	1,025	1,020	(5)
5310	100030	Professional Fees - Payroll	1,700	1,690	(10)
5310		Professional Fees - Comp. Rezone			0
5310	100085	Professional Fees - Dev Exp - Bain			0

5310	100125	Professional Fees - Dev Exp-Relocation of Trailers - Bainbridge			0
5310	100135	Professional Fees - Dev Exp - Bainbridge - MRP			0
5310	101040	Professional Fees - Engineering		10,000	10,000
5310	101055	Professional Fees - Dev Exp Wstwtr			0

TOWN OF PORT DEPOSIT

FY 2022 BUDGET

GENERAL FUND

FINAL - DRAFT 6

Page 4A

EXPENSES BY DEPARTMENT

ADMINISTRATION Dept 100 - continued

GL	Activity Code	Title	FY 2021 BUDGET	FY 2022 BUDGET	INCREASE (DECREASE) FY 2022 BUDGET VS FY 2021 BUDGET
5310	101060	Professional Fees - Concept Wstwtr			0
5335		Special Events	3,685	310	(3,375)
5350		Telephone and Internet	2,075	2,250	175
5360		Telephone Cellular	2,400	2,400	0
5365		Training and Travel	1,500	1,000	(500)
5410	100060	Utilities - Electric	2,850	3,250	400
5410	100065	Utilities - Fuel Oil & Service	3,900	3,800	(100)
5410	100070	Utilities - Propane	150	150	0
5410	100075	Utilities - Sewer	550	550	0
5420		Vehicle - Fuel			0
5430		Vehicle - Maintenance and Repair			0
5510		Web Site	275	255	(20)
		Total Administration	296,120	324,015	27,895

TOWN OF PORT DEPOSIT

FY 2022 BUDGET

GENERAL FUND

FINAL - DRAFT 6

Page 5

EXPENSES BY DEPARTMENT

GL	Activity Code	Title	FY 2021 BUDGET	FY 2022 BUDGET	INCREASE (DECREASE) FY 2022 BUDGET VS FY 2021 BUDGET
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PUBLIC WORKS Dept 650

5000		Salaries	52,800	55,550	2,750
5020		Employer Payroll Tax	3,900	4,440	540
5030		Workers Compensation	2,400	2,100	(300)
5050		Health Insurance	10,350	10,760	410
5060		Life Insurance	450	550	100
5080		Pension Expense			0
5210		Equipment			0
5260		Maintenance General	10,000	10,000	0
5350		Telephone and Internet	850	850	0
5360		Telephone Cellular	200	200	0
5380		Trash Removal - Residential	66,125	64,512	(1,613)
5385		Tree Service			0
5400		Uniform	1,950	1,925	(25)
5410	100060	Utilities - Electric	26,600	26,600	0
5410	100075	Utilities - Sewer	1,100	1,100	0
5420		Vehicle - Fuel	2,500	2,500	0
5430		Vehicle - Maintenance and Repair	2,000	2,000	0
		Total Public Works	181,225	183,087	1,862

FY 2022 BUDGET

GENERAL FUND

FINAL - DRAFT 6

EXPENSES BY DEPARTMENT

GL	Activity Code	Title	FY 2021 BUDGET	FY 2022 BUDGET	INCREASE (DECREASE) FY 2022 BUDGET VS FY 2021 BUDGET
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PUBLIC SAFETY Dept 600

5000		Salaries	30,600	30,580	(20)
5020		Employer Payroll Tax	2,350	2,340	(10)
5030		Workers Compensation	3,000	1,660	(1,340)
5060		Life Insurance			0
5080		Pension Expense			0
5200		Dues and Subscriptions	125	125	0
5210		Equipment			0
5260		Maintenance General	350	350	0
5280		Office Supplies	200	200	0
5310	100005	Professional Fees - Sheriff	75,000	60,550	(14,450)
5325		Radio Communication Fee			0
5332		Security - camera service policy	2,180	3,140	960
5224		Insurance - LGIT - add liability	650	560	(90)
5340		Tax Credit - Volunteer Firemen	800	800	0
5360		Telephone Cellular	600	600	0
5365		Training and Travel		300	300
5400		Uniform	150	150	0
5420		Vehicle - Fuel	900	600	(300)
5430		Vehicle - Maintenance and Repair	700	700	0
5500		Fire Department Appropriation	15,000	15,000	0
		Total Public Safety	132,605	117,655	(14,950)

PARKS AND RECREATION Dept 500

5114		Boat Launch Supplies	1,025	790	(235)
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5170		Contributions - LS Greenways	500	500	0
5210		Equipment			0
5260		Maintenance General	<u>2,184</u>	<u>1,950</u>	<u>(234)</u>
		Total Parks and Recreation	<u>3,709</u>	<u>3,240</u>	<u>(469)</u>

TOWN OF PORT DEPOSIT

Page 6

FY 2022 BUDGET
GENERAL FUND
FINAL - DRAFT 6

EXPENSES BY DEPARTMENT

GL	Activity Code	Title	FY 2021 BUDGET	FY 2022 BUDGET	INCREASE (DECREASE) FY 2022 BUDGET VS FY 2021 BUDGET
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VISITORS CENTER Dept 800

5210		Equipment			0
5260		Maintenance General	1,025	1,300	275
5280		Office Supplies	100	100	0
5310	100020	Professional Fees - IT	800	805	5
5332		Security - Fire Protection	550	550	0
5350		Telephone and Internet	2,025	2,100	75
5410	100060	Utilities - Electric	950	900	(50)
5410	100070	Utilities - Propane	2,500	2,200	(300)
5410	100075	Utilities - Sewer	550	550	0
		Total Gas House	<u>8,500</u>	<u>8,505</u>	<u>5</u>

COMFORT STATION Dept 700

5260		Maintenance General	575	410	(165)
5270		Materials and Supplies	100	100	0
5410	100075	Utilities - Sewer	550	550	0
		Total Comfort Station	<u>1,225</u>	<u>1,060</u>	<u>(165)</u>

